

MINISTER FOR SENIORS AND AGEING — PORTFOLIOS — PHOTOCOPIERS

3200. Mr Z.R.F. Kirkup to the Minister for Seniors and Ageing; Volunteering; Sport and Recreation:

In respect of the Minister's portfolio responsibilities for any of their departments, agencies, government trading enterprises or boards I ask:

- (a) Are there any policies or procedures in place for erasing the hard-drives of photocopiers upon their disposal from the agency:
 - (i) If so, what are they and what software is used to erase the hard-drive; and
 - (ii) If not, why not;
- (b) Could the Minister provide a breakdown (make/model/software operating system) of the photocopiers that are in use (including which are connected to a WLAN, LAN etc. and which are stand-alone) as at:
 - (i) 1 June 2016;
 - (ii) 1 June 2017; and
 - (iii) 1 June 2018; and
- (c) Are any of the photocopiers in (b)(i)–(iii) used to scan, replicate or print sensitive or confidential information:
 - (i) If so, what type of sensitive or confidential information; and
 - (ii) If so, what measures are put in place to ensure this information is not retained on the hard-drive of the photocopier?

Mr M.P. Murray replied:

Combat Sports Commission

- (a) Yes.
 - (i) The hard drives are removed from any device which are due to be returned at the end of the lease or marked for disposal if owned by the Agency. Information Technology Staff arrange for a secure disposal of the hard drives via a CUA approved disposal company.

In the event of the owned machines being replaced by the supplier with the new machines, appropriate disposal of the old device is undertaken by the supplier including the destruction of the hard drive.
 - (ii) N/A
- (b) Please see response to Legislative Assembly Question on Notice 3209.
- (c) N/A

VenuesWest

- (a) Yes.
 - (i) Auto Erase Feature is enabled by default. Auto Erase Memory erases the temporary data on the hard disk by writing over it. Overwriting starts automatically once the job is completed. Any disposal will use the CUAWAS2016 with evidence of destruction required.
 - (ii) N/A
- (b) Please see response to Legislative Assembly Question on Notice 3209.
- (c) N/A

WAIS

- (a) Yes.
 - (i) Erasure is outsourced to approved disposal firm
 - (ii) Not applicable.
- (b) Please see response to Legislative Assembly Question on Notice 3209.
- (c) N/A

Department of Communities

Please refer to Legislative Assembly Question on Notice no 3194.

Sport and Recreation (WA)

Please refer to Legislative Assembly Question on Notice no 3202.